



Federal Emergency Management Agency  
National Urban Search & Rescue Response System



Action Order Form  
#: 2025-0001

**ACTIVATION ORDER**

**FEMA**

Within one hour of distribution a Task Force Representative or Deputy Task Force Representative must reply with the Sponsoring Agency's acceptance or refusal of this Order to the NRCC ESF #9 Desk by email or phone (contact info provided in Section V).

<b>I. Event Information:</b>			
1) Event name:	<b>Severe Weather</b>		
2) Event description:	A winter storm is moving across the eastern U.S. Significant flash flooding is ongoing due to heavy rainfall in parts of Tennessee and Kentucky. Farther south, severe thunderstorms may bring damaging winds and tornadoes over the lower Mississippi River Valley.		
3) Action requestor:	<input type="checkbox"/> NRCC	<input type="checkbox"/> RRCC	4) RRF # requesting this action:
5) Other US&R resources involved in this event:	Red IST, East IST cache		

Further information can be obtained from the US&R Branch or from NRCC ESF #9 Desk.

<b>II. Resource Information:</b>			
1) US&R resource requested:	<b>Red Incident Support Team (See attached roster)</b>		
2) US&R resource type:	<b>US&amp;R IST</b>	3) # of personnel approved:	<b>27</b>
		4) # of Ground Support Personnel (GSP) approved:	<b>8</b>
5) Order effective date & time:	<b>02/15/2025 1800</b>	6) Time Zone:	<b>ET</b>
<b>Ensure compliance w/current medical team certification guidance.</b>			
<b>No additional positions, personnel or equipment are to be included in this response without written approval from the US&amp;R Branch.</b>			

<b>III. Destination Information:</b>			
1) Method of travel:	<b>Air and/or Ground</b>	2) Arrival date & time no later than (NLT):	<b>Soonest</b>
3) Time Zone:			
4) Destination name:	<b>TBD</b>		
5) Address:			
City:	<b>Frankfurt</b>	State:	<b>KY</b>
		Zip:	
6) Destination POC:	<b>Mark Alvarez</b>	7) POC Phone:	<b>619-980-5994</b>

**All task force vehicles utilized for this response must comply with the System's current convoy standard.**

<b>IV. Instructions / Authorizations:</b>			
1) Order instructions:			
Per the Action Requestor, the personnel on the attached roster are being ACTIVATED as part of an IST to support FEMA ESF #9 (search and rescue) activities. THESE PERSONNEL SHOULD MAKE PREPARATIONS TO DEPART IMMEDIATELY AS DIRECTED ABOVE. If current weather and travel conditions warrant, personnel should use caution and discretion in reporting by the NLT time specified. IST personnel should report travel progress every two hours to the NRCC ESF #9 Desk by email or phone (contact info provided in Section V).			
Any airline travel reservations must be made through National Travel at (800) 294-8283. Prior to departure travel itineraries must be provided to the NRCC ESF #9 Desk. Travel progress should be reported every two hours to the NRCC ESF #9 Desk by email or phone (contact info provided in Section V).			
2) Specific authorizations:	Spending Limits:	<b>\$0</b>	Personnel Rehab hours:
			<b>0</b>
			Cache Rehab hours:
			<b>0</b>
<b>The authorizations above are not to be exceeded without written approval from the US&amp;R Branch.</b>			
Reimbursement of salaries, benefits, backfill and other related costs for this mission will be in accordance with 44 CFR 208, the Response Cooperative Agreement and the Memorandum of Agreement between FEMA and the Sponsoring Agency for your task force.			

<b>V. Contact Information:</b>			
NRCC ESF #9 Desk - Email:	<a href="mailto:fema-nrcc-sarul@fema.dhs.gov">fema-nrcc-sarul@fema.dhs.gov</a>	Phone:	<b>(202) 646-2449</b>
IST ESF-9 Group Sup:	Ted Young	Phone:	303-242-1003
IST ESF-9 Dep. Group Sup:		Phone:	
IST Leader:	Randy Journigan	Phone:	757-615-9392
IST Dep. Leader:	Harry Muns	Phone:	619-517-2326

<b>VI. Special Instructions / Amendments:</b>	
Activated personnel should not call Nat'l Travel as directed above, they will each be called by Nat'l Travel to book flights.	

<b>VII. FEMA Approval:</b>		<b>VIII. Task Force Sponsoring Agency Approval:</b>	
1) Signature:		1) Signature:	
Title:	Chief, US&R Prog Management Section	Title & TF:	
		<b>The Task Force:</b> <input type="checkbox"/> accepts this Order. <input type="checkbox"/> declines this Order.	

**Any questions concerning this Order should be addressed to the NRCC ESF #9 Desk .**

**ACTIVATION ORDER**  
**Severe Weather**

2025-0001

**Effective Date & Time:**  
**02/15/2025 1800**

**IX. IST Roster:**

IST Roster	Name: Last, First	Task Force:
1 IST Leader	Journigan, Sr., William Randall	VA-TF2
2 IST Deputy Leader	Muns, Harry	CA-TF8
3 IST Safety Officer	Flanagan, Charlie Joseph	MA-TF1
4 IST Information Officer	Aspesi, Neal Patrick	MA-TF1
5 IST Operations Section Chief	Westhoff, Doug Ward	MO-TF1
6 IST Deputy Operations Section Chief	Macedo, Dennis Edward	MA-TF1
7 IST Planning Section Chief	O'Neill, John Henry	PA-TF1
8 IST Deputy Planning Section Chief	Parker, Derek	CA-TF7
9 IST Situation Unit	Meizoso, John	FL-TF1
10 IST Geographic Information System	Rhee, (Hovong) Rvan	MO-TF1
11 IST Resource Unit	Kaminski, John	OH-TF1
12 IST Structures Specialist	Keating, Peter	TX-TF1
13 IST Hazardous Materials Technical	Dorsey, Tim	MO-TF1
14 IST Logistics Section Chief	Rapp, Mark Anthony	IN-TF1
15 IST Deputy Logs Section Chief	Lygum, Soeren	NY-TF1
16 IST Communications Unit	Bullard, Matthew B	MO-TF1
17 IST Deputy Communications Unit	Kelley, Aaron	AZ-TF1
18 IST Medical Officer	Mlinek, Edward Joseph	NE-TF1
19 IST Deputy Medical Officer	Kue, Ricky	MA-TF1
20 IST Ground Support Unit	Calabro, William	MA-TF1
21 IST POA/Mobilization Center Specialist	Alvarez, Mark	CA-TF8
22 IST Liaison Officer-1	Warford, Richard Alan	VA-TF2
23 IST Liaison Officer-1	Rouse, Jeffrey Vincent	FL-TF1
24 IST Division/Group Supervisor	Bowron, James	CA-TF4
25 IST Division/Group Supervisor	Ingledue, Jim	VA-TF2
26 IST Liaison Officer-2	Strickland, Jeffery William	FL-TF1
27 IST Liaison Officer-2	Freeman, Tracy	VA-TF2
28 IST Cache - Ground Support	TBD	VA-TF2
29 IST Cache - Ground Support	TBD	VA-TF2
30 IST Cache - Ground Support	TBD	VA-TF2
31 IST Cache - Ground Support	TBD	VA-TF2
32 IST Cache - Ground Support	TBD	VA-TF2
33 IST Cache - Ground Support	TBD	VA-TF2
34 IST Cache - Ground Support	TBD	VA-TF2
35 IST Cache - Ground Support	TBD	VA-TF2
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